

NGATI PIKIAO IWI TRUST
TRUSTEE NOMINATION FORM

Office Use:
Date received:

.....
Register No:

We, (Two Nominators required)

..... (Name of Nominator 1), and

..... (Name of Nominator 2)

being an Adult Registered member of Ngati Pikiao Iwi Trust,

DO HEREBY NOMINATE as a Candidate for the election of Trustees to Ngati Pikiao Iwi Trust:

Register No.

Enter the Candidate details here.

Name:

Address:.....

Phone:.....

Nominators to sign here.

Nominator 1 Signature:.....

Address:.....

Nominator 2 Signature:.....

Address:.....

Candidate to enter their name here.

I, (Full Name)

.....
hereby accept the nomination and declare that I am not precluded from holding office as defined in terms of **clause 6.1 of the Trust Deed**, if declared elected I will be bound by the terms of the Trust Deed and other obligations of a trustee, and I authorise the secretary of the Trust to make any enquiries necessary to confirm any aspect of this declaration. I have completed the Curriculum Vitae and Statement of Experience.

Candidate to sign here.

SIGNED:DATE:.....

CLOSING DATE:

Nominations must be received at the office of the Returning Officer, GHA, 1108 Fenton St, Rotorua no later than 5:00 pm on Friday 13 May 2016. Nominations from Non Registered persons or received after that time and date will be invalid.

CURRICULUM VITAE AND STATEMENT OF EXPERIENCE

This statement will be included with the Voting Pack available at the election meeting (OR YOU MAY PROVIDE A SEPARATE ONE PAGE STATEMENT OR PERSONAL PROFILE)

NAME OF CANDIDATE:.....

(250 Word Limit)

Candidates Curriculum Vitae and Statement of Experience relevant to the position of Trustee:

Empty box for candidate information.

ELIGIBILITY FOR NOMINATION

To be eligible to hold office as a Ngati Pikiao Iwi Trust representative:

- (a) Be of Ngati Pikiao descent
- (b) Be a registered adult beneficiary of the Ngati Pikiao Iwi Trust
- (c) Be a registered adult beneficiary of the Parent Trust: and
- (d) Be a person who supports the settlements concluded by the Te Arawa Treaty Settlement Entities

A person is not permitted to be a Ngati Pikiao Iwi Trust Representative if he or she is a person to whom one of the following applies:

- a) Is a bankrupt who has not obtained a final order of discharge or whose order of discharge has been suspended for a term not yet expired or is subject to a condition not yet fulfilled or to any order under section 111 of the insolvency Act 1967;
- b) Is a person who has been convicted of any offence punishable by a term of imprisonment of two or more years;
- c) Is a person who is disqualified from being a director of a company under section 199k of the Companies Act 1955 or section 383 of the Companies Act 1993;
- d) Is a person in respect of whom an order has been made under section 199L of the Companies Act 1955 or section 383 of the Companies Act 1993;
- e) Is a person who is mentally disordered within the meaning of the Mental Health (Compulsory Assessment and Treatment) Act 1992; or
- f) Is a person who is subject to a property order made under section 30 or section 31 of the Protection of Personal and Property Rights Act 1988.

NGATI PIKIAO IWI TRUST TRUSTEE POSITION DESCRIPTION

This position description sets out the general and specific duties, roles and responsibilities of being a trustee of Ngati Pikiao Iwi Trust.

Board of Trustee powers, rights, and obligations: The trustee powers are set out in Schedule 4 of the Trust Deed. In addition, trustees shall:

1. Pursue the objects of the Trust and comply with decisions made in general and special meetings
2. Be responsible for the management of all the affairs of the Trust and exercise all the powers and authorities conferred in the Trust Deed or by law
3. Keep usual and proper books of account and other records of the Trust
4. Hold an Annual General Meeting at least once every year
5. Ensure that the trust operates in line with best business practice

Term of Office – As set out in the Trust Deed:

1. Each trustee will hold office for a period not exceeding three years from the date of their election, which shall be followed by an election
2. The office of Trustee shall become vacant if – he or she shall resign office, fails to carry out his or her duties satisfactorily, because of physical or mental infirmity or prolonged absence, is incapable of carrying out his or her duties satisfactorily, dies, fails to attend three consecutive trust meetings without proper excuse, has become a bankrupt or is convicted of an offence whereby he or she is sentenced to prison and is still serving such sentence.

Duties of the Trustees - The trustees' duties can be summarised into the following:

1. The trustees are required to act with the care, diligence, prudence, and good judgment expected of business people managing the affairs of others.
2. The trustees must work together. They must share responsibility for any wrong doing or mistakes made.
3. The trustees must not benefit personally from being a trustee, apart from approved trustee fees.
4. The trustees must avoid any situation where a conflict of interest might arise. Where it cannot be avoided, the trustee's interests must be declared.
5. The trustees must be familiar with the funds settled in the Trust.
6. The trustees must act in accordance with the terms of the Trust Deed.
7. The trustees must attend the regular board meetings and the Annual General Meeting. However, if they are unable to attend they must advise their non-attendance, to the Chairman of the Board.
8. The trustees will make themselves available for any sub-committees or additional portfolios that the Trust may create e.g. finance, HR.
9. The trustees must be informed of the activities of Ngati Pikiao Iwi Trust and publicly support them.
10. The trustees are expected to arrive at meetings with all papers read.
11. The trustees must prepare for and participate in discussions and the deliberations of the Board.
12. The trustees must foster a positive working relationship with other Board members.
13. The trustees must respect confidential information.
14. The trustees must from time to time, attend or support functions which support the activities of the Trust.
15. The trustees must be aware of the legislation which is relevant to the Trust and ensure that legislation is compiled with.

Induction and Governance Training – The trustee will:

1. Be available to attend an induction for new trustees.
2. Be available to attend governance training.